

# WESTSIDE FURNITURE CONSIGNMENT AGREEMENT

Consignor #: \_\_\_\_\_ Date: \_\_\_\_\_  
Name/Consignor: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Referred By: \_\_\_\_\_

## TERMS AND CONDITIONS – PLEASE READ CAREFULLY

The "Consignor" entrusts the merchandise listed on the accompanying Inventory sheet to Westside Furniture Consignment for an initial period of **sixty (60) days**. Westside Furniture Consignments is granted full discretion to price, merchandise, market, and sell all consignment items in a manner consistent with current market demand, brand integrity, and overall condition standards.

Pricing of items is researched extensively by our knowledgeable staff and is thoughtfully determined based on designer, craftsmanship, condition, and marketability. We are not licensed appraisers. If you feel the value of an item warrants an appraisal, please have it completed before consigning with us. Westside Furniture reserves the right to relocate merchandise between its showroom locations and, when necessary, **reserves the right to return any or all consigned items at any time during the consignment period.**

### CONSIGNMENT TERMS:

Upon the sale of a consigned item, the net sales proceeds will be divided as follows: 60% to Westside Furniture Consignment Emporium and 40% to the Consignor. A \$30 annual membership fee is due at the time of consignment. A \$3 check processing fee will be deducted from each settlement payment issued to the Consignor.

### PRICING ADJUSTMENTS & MARKDOWN TERMS:

This agreement covers a 60-day consignment term. Westside Furniture Consignment may consider reasonable offers that reflect market conditions and buyer interest.

- After 30 days, unsold items will be reduced by 10%
- For the following 30 days, items will be reduced by 20%.

At the conclusion of the 60-day term, the Consignor has seven (7) calendar days to retrieve any unsold merchandise. Smaller items must be packed by the Consignor using their own materials. Large items require coordinated pickup with appropriate labor arranged by the consignor. We do not donate unsold items for consignors.

Merchandise remaining beyond the consignment term and grace period will be liquidated at the discretion of Westside Furniture Consignments

### CLIENT RESPONSIBILITY & COMMUNICATION:

**Westside Furniture does not issue reminder notifications regarding sales activity or consignment expiration. Consignors are encouraged to track their consignment timeline independently. We suggest you mark your calendar 2 weeks before the end date of your 60-day consignment.** Feel free to check on your consigned items anytime, preferably by emailing us at [wfce1511@yahoo.com](mailto:wfce1511@yahoo.com) (Ann Arbor Store), [wjxn51@yahoo.com](mailto:wjxn51@yahoo.com) (Jackson Store), or by calling us. 734-929-4508 (Ann Arbor Store) or 517-315-4034 (Jackson Store).

## **EXTENSIONS & ITEM RETRIEVAL:**

Select high-value pieces (items priced above \$500) may qualify for a 30-day extension, subject to approval and additional markdowns. During extension periods, the commission will be adjusted to 30%.

Should the Consignor choose to retrieve larger items before the end of their consignment period, a storage and restocking fee of \$50 or more may apply, depending on the item's size and handling requirements.

## **CONSIGNMENT PAYMENTS:**

Settlement checks are issued 60 days following the close of the month in which an item sells.

For Example:

- Items sold in March ~ Checks Mailed out the last day of May
- Items Sold in April ~ Checks Mailed out the last day of June

## **CARE & LIABILITY:**

While Westside Furniture Consignment exercises great care in the handling of all merchandise, we cannot assume responsibility for loss, theft, or damage. Should an issue arise, we will address it to the best of our ability.

## **MERCHANDISE STANDARDS:**

All consigned items must be in "Showroom" displayable condition and ready for resale. Items that arrive with damage, sun fading, stains, wear, or odors (smoke, pet, mildew, etc.) are not accepted and can and will be refused at any time (even if accepted via email). It is your obligation to disclose all damage and/or defects in your items. If you fail to do so, Westside Furniture Consignments reserves the right to reject the item at any time. Westside Furniture Consignment will charge a fee of \$50.00 per hour if items require additional cleaning or repair. The cost of this work, if necessary, will be deducted from the consignor's account. Please! Please! Please! Check your items for stains, cobwebs, damage, and disrepair, like wobbly legs, scratches, and fading, before bringing them in to consign with us or if you use our pick-up service.

## **EXCLUSIVITY:**

I understand that to preserve integrity and pricing consistency, items consigned with Westside Furniture Consignments may not be offered for sale through any other channels, such as Facebook Marketplace, Instagram, Craigslist, etc., for the duration of this agreement

***I have read and agree to the conditions and terms of this agreement.***

Consignor Signature: \_\_\_\_\_

WFCE Received By Initials: \_\_\_\_\_

**Ann Arbor Store:** 283 S Zeeb Rd, Ann Arbor, MI 48103 \* (734) 929-4508

Website: [www.wfce.net](http://www.wfce.net) Email Address: [wfce1511@yahoo.com](mailto:wfce1511@yahoo.com)

**Jackson Store:** 1511 W Morrell St, Jackson, MI 49203 \* (517) 315-4094

Website: [www.wfce.net](http://www.wfce.net) Email Address: [wjxn51@yahoo.com](mailto:wjxn51@yahoo.com)